NATIONAL PAEDIATRIC HOSPITAL DEVELOPMENT BOARD
("NPHDB" or the "Board")

Minutes of the NPHDB Board Meeting held on Wednesday, 11 March 2026
From 14.30 to 16.00
At NCH Boardroom, Block A, Herberton, St James's Walk, Rialto, Dublin 8, D08 HP97, and via Microsoft Teams

Attendance (Board)

Fiona Ross (Chairperson)
Tim Bouchier-Hayes (Vice-Chairperson)
Brian Keogh
Michael Barry
Alan Moore
Michael Shelly
Alex White
John Cole
Susan Bryson
Alan Seabourne
Derek Moran

Attendance (Other)

David Gunning, Chief Officer
Phelim Devine, Project Director
Tom Morris, Commercial Director
Ed Vernon, Design Director
Ronan Traynor*, Finance Officer
Richard Fitzpatrick*, Director of Project Controls
Ed McIntyre*, M&E and Commissioning Director
Elaine O'Rourke, Executive Support
Caitlin McNamara, On behalf of HMP Secretarial Limited - Board Secretary

**For part of the meeting only*

1.0 Quorum & Chairperson

The Chairperson noted that a quorum, being five Board members, was present and the meeting proceeded to business.

1.1 Declarations of Interest or Conflicts of Interest

In accordance with Section 19 of Statutory Instrument 246/2017, the Board Members confirmed that there were no new declarations of interest or conflicts of interest to be disclosed.

1.2 Protected Disclosures

Each Board Member was asked to confirm if any protected disclosures had been made to them, further to which it was confirmed that there had not.

2.0 Previous Minutes

2.1 Minutes of the Board Meeting held on 11 February 2026

The Board reviewed the minutes of the Board meeting held on 11 February 2026 (the "**Minutes**").

IT WAS RESOLVED that the Minutes were approved for signature by the Chairperson.

2.2 Action Items from Previous Board Meetings

It was noted that AP186 arising from the 11 February 2026 Board meeting had been completed and could be marked as closed.

3.0 Chief Officer Report

The Chief Officer Report was noted, and the priority items discussed by reference to the Engagement with the Main Contractor; Programme; Early Access; and Stakeholder Engagement.

The Board received an update in relation to engagement with the Main Contractor. An overview of matters arising from the most recent meetings between NPHDB and the Main Contractor were discussed, including increased resourcing on site and the current contract programme.

It was noted that regular stakeholder engagement was ongoing, and all current challenges were being highlighted effectively.

The Board received an update on the Main Contractor's latest programme.

An overview of progress in relation to Early Access was provided to the Board, a detailed update on which would be provided later in the meeting.

It was noted that the NPHDB had been invited to attend the Joint Oireachtas Committee on Health meeting.

3.1 Programme and Performance Update

The Board received and noted an update on the Main Contractor's current programme and performance, including the position in relation to KPIs.

3.2	**Early Access**
	A detailed update in relation to Early Access was provided to the Board. The Board noted recent developments and discussed the next steps in terms of progressing further.
3.4	**Design and Quality Update including NCRs**
	The Board received a Design and Quality update, noting in particular the position in relation to room handovers and snags. The Board noted the status of the final room offers and inspections. The quality of rooms offered for inspection, including the level of snags, was also noted. The Board received a summary of progress made against the NCR close out plan, noting open NCRs; those which had been closed during the period, and; new NCRs opened during the period. The Board received an overview of progress in relation to Design and Handover. It was noted that there were 8 items remaining on the consolidated issues list.
4.0	**Finance**
4.1	**Financial Results**
	The financial results in respect of February 2026 were discussed and noted by the Board.
5.0	**Governance Matters**
5.1	**Finance, Audit and Risk Sub-Committee ("FARSC")**
	The Board received an overview of matters discussed at the most recent FARSC meeting. An update in relation to the Internal Controls Audit (SIC) 2026 was noted and it was confirmed that EY had provided their final report. The Board was advised that the findings had been addressed and, overall, a positive evaluation of internal controls had been received. **IT WAS RESOLVED** to approve the EY report for the Internal Controls Audit (SIC) 2026. It was noted that the FARSC had reviewed the first draft of the 2025 Financial Statements. An update on the review of NPHDB policies and procedures was provided to the Board. The Board received a risk update, and it was noted that the top five risks remained unchanged and were reviewed regularly. An overview of progress in relation to Project Wind Down was noted and discussed by the Board.
5.2	**CQV Sub-Committee**
	The Board received an overview of matters discussed at the most recent CQV Sub-Committee meeting, noting in particular updates on quality and resourcing levels.

5.3	**Dispute Resolution Sub-Committee Meeting**
	The Board was briefed in relation to matters discussed at the most recent Dispute Sub-Committee meeting, and the position in relation to claims and conciliations was noted. *Richard Fitzpatrick, Ed McIntyre, and Ronan Traynor left the meeting.*
6.0	**Closed Session**
6.1	[redacted]
6.2	
7.0	**Any Other Business**
	There being no further business, the meeting was brought to a close.

Next Meeting: It was agreed by the Board that the next Board meeting would be convened on Wednesday, 08 April 2026, at 14.30hrs.

Chairperson