

**NATIONAL PAEDIATRIC HOSPITAL DEVELOPMENT BOARD
("NPHDB" or the "Board")**

**Minutes of the NPHDB Board Meeting held on Wednesday, 12 November 2025
From 14.30 to 16.50**

**At NCH Boardroom, Block A, Herberton, St James's Walk, Rialto, Dublin 8,
D08 HP97, and via Microsoft Teams**

Attendance (Board)

Fiona Ross (Chairperson)
Tim Bouchier-Hayes (Vice-Chairperson)
Brian Keogh
Michael Barry
Alan Moore
Derek Moran
Michael Shelly
Alex White
John Cole
Susan Bryson
Alan Seabourne

Attendance (Other)

David Gunning, Chief Officer
Phelim Devine, Project Director
Tom Morris, Commercial Director
Ed McIntyre*, M&E and Commissioning
Director
Ed Vernon*, Design Director
Ronan Traynor*, Finance Officer
Richard Fitzpatrick*, Director of Project
Controls
Elaine O'Rourke, Executive Support


Ray Hunt, On behalf of HMP Secretarial
Limited – Board Secretary

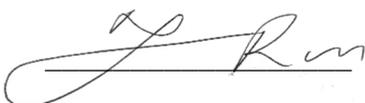
**For part of the meeting only*

0.0	Cyber Security Presentation
1.0	Quorum & Chairperson
	The Chairperson noted that a quorum, being five Board members, was present and the meeting proceeded to business.
1.1	Declarations of Interest or Conflicts of Interest
	In accordance with Section 19 of Statutory Instrument 246/2017, the Board Members confirmed that there were no new declarations of interest or conflicts of interest to be disclosed.
1.2	Protected Disclosures
	Each Board Member was asked to confirm if any protected disclosures had been made to them, further to which it was confirmed that there had not.
2.0	Previous Minutes
2.1	Minutes of the Board Meeting held on 08 October 2025
	The Board reviewed the minutes of the Board meeting held on 08 October 2025 (the "Minutes"). IT WAS RESOLVED that the Minutes were approved for signature by the Chairperson.
2.2	Action Items from Previous Board Meetings
	It was noted that there were no open action items arising from the Board meeting on 08 October 2025.
3.0	Chief Officer Report
	The Chief Officer Report was noted, and the priority items discussed by reference to the Programme; Construction; the Ronald McDonald House; Risk; Commercial/Claims; Communications, and; Stakeholder Engagement. The Board received an update on engagement which had taken place with the Main Contractor throughout the period. It was noted that the Main Contractor had appointed a new project director.

	<p>An update in relation to early access was noted by the Board.</p> <p>The Board noted the level of productive resources on site, and overview of progress versus programme.</p>
3.1	Programme and Performance Update
	<p>The Board discussed the performance of the Main Contractor by reference to key parameters, indicated completion dates, key workstreams and activities.</p> <p>An overview was provided in relation to ongoing analysis and engagement regarding progress versus programme.</p>
3.2	Early Access
	<p>The Board noted the updated timeline provided by the Main Contractor for early access, and the status of actions required to be completed in order to facilitate and enable such early access.</p>
3.3	Design and Quality Update including NCRs
	<p>The Board received a Design and Quality update, noting in particular the position in relation to final room inspections and NCRs.</p> <p>The number and quality of rooms put forward for inspection was noted. The position in relation to snags was also noted.</p> <p>The Board received a summary of progress made against the NCR close out plan by reference to currently open NCRs, those which had been closed during the period, and new NCRs opened during the period.</p> <p>The Board was briefed in relation to design and handover activities. It was confirmed that the number of items on the consolidated list had reduced from the prior month. An overview was provided in respect of the status of ongoing interfaces with CHI.</p>
3.4	
4.0	Finance
4.1	Financial Results for October 2025
	<p>The financial results in respect of October 2025 were discussed and noted by the Board.</p>
5.0	Governance Matters
5.1	Finance, Audit and Risk Sub-Committee ("FARSC")
	<p>It was confirmed that the next FARSC meeting would be scheduled in due course, and the Board would receive an update of matters discussed at the following Board meeting.</p>
5.2	CQV Sub-Committee
	<p>The Board received an overview of matters discussed at the most recent CQV Sub-Committee meeting.</p>

	It was noted the Committee had considered and discussed the rate of commissioning, noise and light levels, and room completions. The Board was advised that the procurement and installation of equipment had been proceeding well to date.
5.3	Dispute Resolution Sub-Committee Meeting
	It was noted that this matter would be discussed in the closed session.
5.4	Board Self Evaluation Questionnaire
	It was noted that the Secretary would issue a Board Self Evaluation Questionnaire to each member of the Board in November, and the Board undertook to complete same in a timely manner. <i>Ed McIntyre, Ed Vernon, Ronan Traynor and Richard Fitzpatrick left the meeting.</i>
6.0	Closed Session
6.1	
6.2	
6.3	
6.4	
7.0	Any Other Business
	The Board received an update in relation to resourcing of the NPHDB. There being no further business, the meeting was brought to a close.

Next Meeting: It was agreed by the Board that the next Board meeting would be convened on Wednesday, 10 December 2025, at 14.30hrs.



Chairperson