

**NATIONAL PAEDIATRIC HOSPITAL DEVELOPMENT BOARD
("NPHDB" or the "Board")**

**Minutes of the NPHDB Board Meeting held on Wednesday, 10 December 2025
From 14.30 to 16.00**

**At NCH Boardroom, Block A, Herberton, St James's Walk, Rialto, Dublin 8,
D08 HP97, and via Microsoft Teams**

Attendance (Board)

Fiona Ross (Chairperson)
Tim Bouchier-Hayes (Vice-Chairperson)
Brian Keogh
Michael Barry
Alan Moore
Derek Moran
Michael Shelly
Alex White
John Cole
Susan Bryson
Alan Seabourne

Attendance (Other)

David Gunning, Chief Officer
Phelim Devine, Project Director
Tom Morris, Commercial Director
Ed Vernon, Design Director
Ronan Traynor*, Finance Officer
Richard Fitzpatrick*, Director of Project
Controls
Elaine O'Rourke, Executive Support
Bridget Gallagher, On behalf of HMP
Secretarial Limited – Board Secretary

**For part of the meeting only*

1.0	Quorum & Chairperson
	The Chairperson noted that a quorum, being five Board members, was present and the meeting proceeded to business.
1.1	Declarations of Interest or Conflicts of Interest
	In accordance with Section 19 of Statutory Instrument 246/2017, the Board Members confirmed that there were no new declarations of interest or conflicts of interest to be disclosed.
1.2	Protected Disclosures
	Each Board Member was asked to confirm if any protected disclosures had been made to them, further to which it was confirmed that there had not.
2.0	Previous Minutes
2.1	Minutes of the Board Meeting held on 12 November 2025
	The Board reviewed the minutes of the Board meeting held on 12 November 2025 (the " Minutes "). IT WAS RESOLVED that the Minutes were approved for signature by the Chairperson.
2.2	Action Items from Previous Board Meetings
	It was noted that there were no open action items arising from the Board meeting held on 12 November 2025.
3.0	Chief Officer Report
	The Chief Officer Report was noted, and the priority items discussed by reference to the Programme; Construction; the Ronald McDonald House; Risk; Commercial/Claims; Communications, and Stakeholder Engagement. The Board discussed in detail the engagement taking place with the Main Contractor and with key stakeholders.
3.1	Programme and Performance Update
	It was reported that an updated programme continued to be awaited from the Main Contractor. The Main Contractor had indicated that they now had a better understanding of what was left to do on the project and had committed to issuing a new programme to completion. The Board noted interventions being made by the Main Contractor to progress the project and discussed the number of resources on site. The position with KPIs was noted.
3.2	Early Access
	The Board had a detailed discussion in relation to early access and the engagement taking place with key stakeholders.

3.3	Design and Quality Update including NCRs
	<p>The Board received a Design and Quality update, noting in particular the position in relation to room handovers and snags.</p> <p>The Board received a summary of progress made against the NCR close out plan by reference to currently open NCRs, those which had been closed during the period, and new NCRs opened during the period.</p> <p>The Board was briefed in relation to design and handover activities and the number that were closed from the preceding period. An overview was provided in respect of the status of ongoing interfaces with CHI.</p>
4.0	Finance
4.1	Financial Results for November 2025
	The financial results in respect of November 2025 were discussed and noted by the Board.
5.0	Governance Matters
5.1	Finance, Audit and Risk Sub-Committee ("FARSC")
	The Board received an overview of matters discussed at the most recent FARSC meeting.
5.2	CQV Sub-Committee
	The Board received an overview of matters discussed at the most recent CQV Sub-Committee meeting, and how any issues were progressing.
5.3	Dispute Resolution Sub-Committee Meeting
	This matter was discussed in the closed session.
5.4	2024 Annual Report
	<p>It was confirmed that the FARSC had reviewed the 2024 Annual Report and was recommending same for Board approval.</p> <p>Following consideration, IT WAS RESOLVED to approve the 2024 Annual Report.</p>
5.5	Financial Budget 2026
	<p>An overview of the FARSC's discussion of the 2026 financial budget and its assumptions was provided to the Board. It was confirmed that the FARSC was recommending same for Board approval.</p> <p>Following consideration, IT WAS RESOLVED to approve the 2026 financial budget.</p> <p><i>Ronan Traynor and Richard Fitzpatrick left the meeting.</i></p>
6.0	Closed Session
6.1	

6.2	
6.3	
7.0	Any Other Business
	<p>The Board was reminded to complete its annual Self Evaluation Questionnaire in accordance with the requested deadline.</p> <p>There being no further business, the meeting was brought to a close.</p>

Next Meeting: It was agreed by the Board that the next Board meeting would be convened on Wednesday, 14 January 2026, at 14.30hrs.


Chairperson