

**NATIONAL PAEDIATRIC HOSPITAL DEVELOPMENT BOARD
("NPHDB" or the "Board")**

**Minutes of the NPHDB Board Meeting held on Tuesday, 06 January 2026
From 09.30am to 10.15am
via MS Teams**

Attendance (Board)

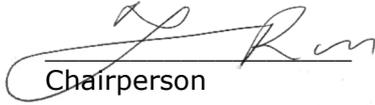
Fiona Ross (Chairperson)
Tim Bouchier-Hayes (Vice-Chairperson)
Brian Keogh
Michael Barry
Alan Moore
Derek Moran
Michael Shelly
Alex White
John Cole
Susan Bryson
Alan Seabourne

Attendance (Other)

David Gunning, Chief Officer
Tom Morris, Commercial Director
Ed Vernon, Design Director
Elaine O'Rourke, Executive Support
Bridget Gallagher, On behalf of HMP
Secretarial Limited – Board Secretary
Caitlin McNamara, On behalf of HMP
Secretarial Limited – Board Secretary

0.0	Quorum & Chairperson
	The Chairperson noted that a quorum, being five Board Members, was present and the meeting proceeded to business.
1.0	Declarations of Interest or Conflicts of Interest
	In accordance with Section 19 of Statutory Instrument 246/2017, the Board Members confirmed that there were no new declarations of interest or conflicts of interest to be disclosed.
2.0	Update on Early Access
	<p>It was noted that the purpose of the Board meeting was to receive a further update on Early Access.</p> <p>It was noted that the NOG had issued an instruction to the Board to accept partial Early Access for the Ward at Level 06. This was achieved on 19 December 2025 and NPHDB/CHI had agreed to mobilise from 22 December 2025. The actions taken since then were highlighted, along with the mandatory requirements before commencement on site.</p> <p>The Board discussed Early Access phases. It was advised that the updated contract programme underpinning the completion dates was expected from the Main Contractor that week, having originally been due on 22 December 2025.</p> <p>Further to Board discussion, it was confirmed that minor defects and agreed outstanding works on the Early Access areas had been documented for remediation by the Main Contractor, such as sliding doors. It was clarified that there were a small number of minor defects in respect of Level 06.</p> <div style="background-color: black; height: 150px; width: 100%;"></div> <p>It was noted that CHI welcomed having access to the hospital, which would assist with moving the project forward. It was noted that all key stakeholders had welcomed the partial Early Access.</p>
3.0	AOB
	There being no further business, the meeting was brought to a close.

Next Meeting: It was noted by the Board that the next Board meeting would be convened on Wednesday, 14 January 2026 at 14.30hrs.



Chairperson