

**NATIONAL PAEDIATRIC HOSPITAL DEVELOPMENT BOARD  
("NPHDB" or the "Board")**

**Minutes of the NPHDB Board Meeting held on Wednesday, 09 July 2025  
From 14.30 to 17.00  
At NCH Boardroom, Block A, Herberton, St James's Walk, Rialto, Dublin 8,  
D08 HP97**

**Attendance (Board)**

Fiona Ross (Chairperson)  
Tim Bouchier-Hayes (Vice-Chairperson)  
Brian Keogh  
Michael Barry  
Alan Moore  
Susan Bryson  
Derek Moran  
Alan Seabourne  
Michael Shelly  
Alex White  
John Cole

**Attendance (Other)**

David Gunning, Chief Officer  
Phelim Devine, Project Director  
Tom Morris, Commercial Director  
Richard Fitzpatrick\*, Director of Project Controls  
Ed McIntyre\*, M&E and Commissioning Director  
Ed Vernon\*, Design Director  
Ronan Traynor\*, Finance Officer  
██████████\*, Kroll  
Elaine O'Rourke, Executive Support  
Bridget Gallagher, On behalf of HMP Secretarial Limited – Board Secretary

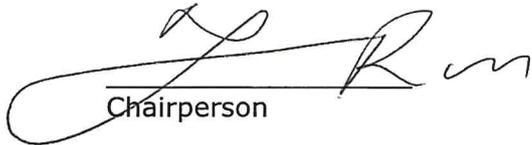
*\*For part of the meeting only*

<b>1.0</b>	<b>Quorum &amp; Chairperson</b>
	The Chairperson noted that a quorum, being five Board members, was present and the meeting proceeded to business.
<b>1.1</b>	<b>Declarations of Interest or Conflicts of Interest</b>
	In accordance with Section 19 of Statutory Instrument 246/2017, the Board Members confirmed that there were no new declarations of interest or conflicts of interest to be disclosed.  Mr Seabourne advised that he had been invited to join the board of directors of Children's Health Ireland ("CHI"). It was noted that discussions were ongoing in relation to any potential conflicts of interest. The Board agreed that there were synergies to the NPHDB and CHI having common board members.
<b>1.2</b>	<b>Protected Disclosures</b>
	Each Board Member was asked to confirm if any protected disclosures had been made to them, further to which it was confirmed that there had not.
<b>2.0</b>	<b>Previous Minutes</b>
<b>2.1</b>	<b>Minutes of the Board Meeting held on 11 June 2025</b>
	The Board reviewed the minutes of the Board Meeting held on 11 June 2025 (the "Minutes"). <b>IT WAS RESOLVED</b> that the Minutes were approved for signature by the Chairperson.
<b>2.2</b>	<b>Action Items from Previous Board Meetings</b>
	It was noted that AP183 and AP184 remained open and the relevant documents would be presented to the Board for approval in due course. It was further noted that AP185 had been closed.
<b>3.0</b>	<b>Chief Officer Report</b>
	The Chief Officer Report was noted and priority items discussed by reference to the programme; construction; commercial/claims; risks and issues; RMH; communications, and; stakeholder engagement.  The Board received an update on Health & Safety on site. It was reported that there were no reportable incidents on the NCH site during the period; however, one incident had resulted in revised EHS protocols being implemented by the Main Contactor. It was advised that one reportable incident had taken place on the RMH site.  The Board discussed the engagement taking place with the Main Contractor. The latest position in relation to programme was noted, along with the reduced number of productive resources on site.  The Board discussed the project's top risks, noting the matters included within certain categories.  The Board received an update on stakeholder engagement during the period, including a site visit made by the Minister.  The Board discussed the position in relation to budget and cashflow.

<b>3.1</b>	<p><b>Programme Update</b></p> <p>██████████ of Kroll joined the meeting and discussed analysis undertaken on the Main Contractor's most recent programme and substantial completion date. The Board discussed the factors informing the analysis and the items considered on the critical path.</p> <p>██████████ left the meeting</p>
<b>3.2</b>	<p><b>Design and Quality Update</b></p> <p>The Board received a Design and Quality update.</p> <p>The Board discussed the status of final room inspections, the average number of snags created per room at stage 2, and the DT issues raised. It was noted that the number of rooms offered for final inspection throughout the period was behind target, with the Main Contractor averaging approximately 54 rooms per week. It was advised that the sequential approach contained in the original room handover plan for stage 3 offers was not being adhered to.</p> <p>It was reported that there were 52 open NCRs at the end of June 2025, four of which were new, and the detail of each were noted. It was highlighted that 28 NCRs would need to be closed in July 2025 to get back on plan. The Board discussed key NCRs in detail and the steps that needed to be taken by the Main Contractor to remediate and provide a long term solution. It was noted that such matters had also been discussed at the CQV Sub-Committee meeting.</p> <p>It was advised that change orders were being monitored and impacted approximately 2% of rooms.</p> <p>The Board discussed design and handover activities.</p>
<b>3.3</b>	<p><b>Transfer of Equipment from Existing Hospitals</b></p>
	<p>The Board received an update on the medical equipment transfers that would need to take place in due course, and how these would be achieved.</p>
<b>3.4</b>	<p>[Redacted]</p>
<b>3.5</b>	<p>[Redacted]</p>
<b>4.0</b>	<p><b>Finance</b></p>
<b>4.1</b>	<p><b>Financial Results for June 2025</b></p>
	<p>The financial results in respect of June 2025 were discussed and noted by the Board.</p>

	<p>The Board received detail on the following purchase orders, noting these were being recommended by the Executive for Board approval:</p> <ul style="list-style-type: none"> <li>• Yala RaR €7,093,165, and;</li> <li>• Legal services €1,500,000 (together, the "<b>Purchase Orders</b>").</li> </ul> <p>The Board discussed and considered the Purchase Orders, noting confirmation that procurement rules had been complied with and that legal advice was obtained in respect of any new / extended contracts, as appropriate.</p> <p>The Board sought confirmation from the Executive that, procedurally, all items meeting certain thresholds that required Board approval were presented for Board approval on an ongoing basis. It was confirmed this was the case and that this was built into the NPH systems and processes.</p> <p>Following consideration, <b>IT WAS RESOLVED</b> to approve the Purchase Orders.</p>
<b>5.0</b>	<b>Governance Matters</b>
<b>5.1</b>	<b>Finance, Audit and Risk Sub-Committee ("FARSC")</b>
	<p>It was noted that the Board had been updated on matters discussed at the most recent FARSC meeting at its last meeting.</p>
<b>5.2</b>	<b>CQV Sub-Committee</b>
	<p>The Board received an update on matters discussed at the most recent CQV Sub-Committee meeting.</p>
<b>5.3</b>	<b>Dispute Resolution Sub-Committee</b>
	<p>It was noted that this matter would be discussed in the closed session.</p>
<b>5.4</b>	
	<p><i>Ed McIntyre, Ronan Traynor, Ed Vernon and Richard Fitzpatrick left the meeting.</i></p>
<b>6.0</b>	<b>Closed Session</b>
<b>6.1</b>	
<b>6.2</b>	
<b>7.0</b>	<b>Any Other Business</b>
	<p>There being no further business, the meeting was brought to a close.</p>

**Next Meeting:** It was agreed that, were an August Board meeting to take place, this would be convened on Wednesday, 13 August 2025, at 14.30hrs via MS Teams, otherwise the next Board meeting would be convened on Wednesday, 10 September 2025, at 14.30hrs.



Chairperson

