

**NATIONAL PAEDIATRIC HOSPITAL DEVELOPMENT BOARD
("NPHDB" or the "Board")**

**Minutes of the NPHDB Board Meeting held on Wednesday, 13 August 2025
From 14.30 to 15.30
Via MS Teams**

Attendance (Board)

Fiona Ross (Chairperson)
Tim Bouchier-Hayes (Vice-Chairperson)
Brian Keogh
Michael Barry
Alan Moore
Derek Moran
Alan Seabourne
Michael Shelly
Alex White
John Cole

Attendance (Other)

Phelim Devine, Project Director
Tom Morris, Commercial Director
Elaine O'Rourke, Executive Support
Bridget Gallagher, On behalf of HMP
Secretarial Limited – Board Secretary
Caitlin McNamara, On behalf of HMP
Secretarial Limited – Board Secretary

Apologies

Susan Bryson

1.0	Quorum & Chairperson
	The Chairperson noted that a quorum, being five Board members, was present and the meeting proceeded to business.
1.1	Declarations of Interest or Conflicts of Interest
	In accordance with Section 19 of Statutory Instrument 246/2017, the Board Members confirmed that there were no new declarations of interest or conflicts of interest to be disclosed.
1.2	Protected Disclosures
	Each Board Member was asked to confirm if any protected disclosures had been made to them, further to which it was confirmed that there had not.
2.0	Previous Minutes
2.1	Minutes of the Board Meeting held on 09 July 2025
	The Board reviewed the minutes of the Board meeting held on 09 July 2025 (the "Minutes"). IT WAS RESOLVED that the Minutes were approved for signature by the Chairperson.
2.2	Action Items from Previous Board Meetings
	It was noted that AP183 remained open. It was also noted that AP184 would be closed later in the meeting, once the 2023 NPHDB Annual Report was presented to the Board.
3.0	Documents for Approval
3.1	2023 NPHDB Annual Report
	The Board reviewed and discussed the 2023 NPHDB Annual Report, noting this was being recommended for Board approval by the FARSC. It was noted that the Board had, at an earlier Board meeting, approved the NPHDB financial statements for the year ended 31 December 2023. Following due and careful consideration, IT WAS RESOLVED that the 2023 NPHDB Annual Report be approved.
3.2	2024 Financial Statements
	The Board reviewed and discussed the NPHDB financial statements for the year ended 31 December 2024 (the " 2024 Financial Statements "), noting these were being recommended for Board approval by the FARSC. The Board received an overview of the C&AG Report, noting the final version would be included in the 2024 Financial Statements once they had been approved by the Board. Following due and careful consideration, IT WAS RESOLVED that the 2024 Financial Statements be approved, and the relevant signatories be authorised to sign same on behalf of the Board.

4.0	
4.1	
4.2	
4.3	
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4.5	
5.0	Any Other Business
	There being no further business, the meeting was brought to a close.

Next Meeting: It was agreed by the Board that the next Board meeting would be convened on Wednesday, 10 September 2025, at 14.30hrs.


Chairperson

