

**NATIONAL PAEDIATRIC HOSPITAL DEVELOPMENT BOARD  
("NPHDB" or the "Board")**

**Minutes of the NPHDB Board Meeting held on Wednesday, 28 February 2024  
From 13.30 to 14.30  
via MS Teams**

**Attendance (Board)**

Fiona Ross (Chairperson)  
Tim Bouchier-Hayes (Vice-Chairperson)  
John Cole  
Brian Keogh  
Alex White  
John McGowan  
Susan Bryson  
Michael Shelly  
Michael Barry  
Alan Moore  
Alan Seabourne

**Attendance (Other)**


David Gunning, Chief Officer  
Tom Morris, Commercial Director  
Phelim Devine, Project Director  
Elaine O'Rourke, Executive Support  
Bridget Gallagher, On behalf of HMP  
Secretarial Limited – Board Secretary  
Caitlin McNamara, On behalf of HMP  
Secretarial Limited – Board Secretary

**Apologies**

Derek Moran

<b>0.0</b>	<b>Quorum &amp; Chairperson</b>
	The Chairperson noted that a quorum, being five Board Members, was present and the meeting proceeded to business.
<b>1.0</b>	<b>Declarations of Interest or Conflicts of Interest</b>
	In accordance with Section 19 of Statutory Instrument 246/2017, the Board Members confirmed that there were no new declarations of interest or conflicts of interest to be disclosed.
<b>2.0</b>	<b>Engagement with Key Stakeholders</b>
	<p>The Board received a summary of recent engagement with key stakeholders and discussed the outcomes at length.</p> <p>In particular, it was noted that Board members had met with the Minister earlier that week and a positive and constructive discussion had taken place in relation to matters with the project.</p> <p>It was noted that extensive engagement would continue to take place with all key stakeholders.</p>
<b>3.0</b>	<b>Engagement with the Main Contractor</b>
	<p>The Board recalled its recent discussions in relation to potential means of engaging with the Main Contractor to secure the delivery of required outcomes. It was confirmed that feedback on proposals provided by the Board at previous meetings had been taken into account. The Board proceeded to discuss the proposals in further detail, including risks and benefits, and also considered next steps and governance requirements. It was agreed that timeliness was of immense importance.</p> <p>It was advised that the Main Contractor had provided an updated programme which reflected some movement with agreed timelines. These timelines were being challenged. The Board engaged in a discussion surrounding the main items of the programme and emphasised the importance of achieving the project's substantial completion date.</p>
<b>4.0</b>	<b>AOB</b>
<b>4.1</b>	<b>External Evaluation</b>
	<p>It was noted that, in accordance with the provisions of the State Code, an external Board evaluation was taking place and that Board members could expect to receive questionnaires shortly from Governance Ireland for their completion.</p> <p>There being no further business, the meeting was brought to a close.</p>

**Next Meeting:** It was agreed by the Board that the next Board meeting would be convened on Wednesday, 13 March 2024 at 14.30hrs.

  
Chairperson