

**NATIONAL PAEDIATRIC HOSPITAL DEVELOPMENT BOARD
("NPHDB" or the "Board")**

**Minutes of the NPHDB Board Meeting held on Wednesday, 13 March 2024
From 14.30 to 16.00**

**At NCH Boardroom, Block A, Herberton, St James's Walk, Rialto, Dublin 8,
D08 HP97 and via MS Teams**

Attendance (Board)

Fiona Ross (Chairperson)
Tim Bouchier-Hayes (Vice-Chairperson)
Brian Keogh
John Cole
Alex White
John McGowan
Alan Seabourne
Susan Bryson
Michael Shelly
Michael Barry
Derek Moran
Alan Moore

Attendance (Other)

David Gunning, Chief Officer
Tom Morris, Commercial Director
Phelim Devine, Project Director
Richard Fitzpatrick, Director of Project Controls*
Ed McIntyre, M&E and Commissioning Director*
Ronan Traynor, Interim Finance Officer*
Ed Vernon, Design Director*
Elaine O'Rourke, Executive Support
Ray Hunt, On behalf of HMP Secretarial Limited – Board Secretary
Caitlin McNamara, On behalf of HMP Secretarial Limited – Board Secretary

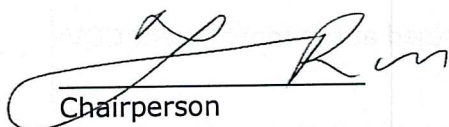
**part of the meeting only*

0.0	Quorum & Chairperson
	The Chairperson noted that a quorum, being five members, was present and the meeting proceeded to business.
1.0	Declarations of Interest or Conflicts of Interest
	In accordance with Section 19 of Statutory Instrument 246/2017, the Board Members confirmed that there were no new declarations of interest or conflicts of interest to be disclosed.
2.0	Previous Minutes
2.1	Minutes of the Board Meeting on 14 February 2024, 20 February 2024, and 28 February 2024
	The Board reviewed the minutes of the Board Meetings held on 14 February 2024, 20 February 2024, and 28 February 2024 (the " previous minutes "). IT WAS RESOLVED THAT the previous minutes were approved for signature by the Chairperson.
3.0	Chief Officer Report
	The Chief Officer Report was noted, and the priority items discussed by reference to the Programme; Construction Updates; Risk; Commercial/Claims; Communications; and Stakeholder Engagement. The Board was advised that engagement with the Main Contractor continued throughout the period. It was confirmed that a further update would be provided later in the meeting. The Board was advised in relation to recent stakeholder engagement, and it was noted that this would be discussed in further detail in due course. The Board recalled its recent discussions in relation to the updated programme received from the Main Contractor. The Employer's Representative continues to assess the Contractor's programme. The Board received an overview of matters discussed at a meeting between the Executive and BDP. The Board were advised that the DT has made a commitment to revert on the actions agreed at the meeting by the end of March.
3.1	Design and Quality Update
	The Board received an update on room inspections, NCRs and the position in relation to the consolidated issues list and RCP coordination. In relation to final room inspections, it was noted that the Main Contractor had developed a plan which was due to start this month. The Board discussed the quality and number of rooms put forward for inspection and the steps needed in order to progress in this regard. The Board received an update on the NCR close out plan.

	<p>The Board was advised that the Design Team and BAM commenced a review of RCP co-ordination. An action plan is to be agreed between the parties to resolve.</p> <p>The Board received an update in relation to the consolidated issues list.</p>
4.0	Finance
4.1	Financial Results for February 2024
	<p>The financial results in respect of February 2024 were discussed and noted by the Board.</p>
5.0	Governance Matters
5.1	Finance, Audit and Risk Sub-Committee ("FARSC")
	<p>The Board noted that the next FARSC meeting is due to take place on 27 March 2024.</p>
5.2	CQV Sub-Committee
	<p>The Board received an update in relation to matters discussed at the most recent CQV Sub-Committee meeting.</p> <p>It was noted that the CQV sub-committee had visited the site that morning. It was further noted that there had been improvements in relation to quality however there was still progress to be made. [REDACTED]</p>
5.3	Design Sub-Committee
	<p>The Board noted that the next meeting of the Design Sub-Committee would be scheduled in due course.</p> <p>It was advised that at this point the Design Sub-Committee was of the opinion that it had fulfilled its purpose and proposed that following a final meeting in which any outstanding matters would be resolved, the committee could be disbanded. It was agreed that this would be discussed in further detail following the meeting. (AP1)</p>
5.4	Dispute Resolution Sub-Committee
	<p>The Board received an update in relation to matters discussed at the most recent Dispute Resolution Sub-Committee meeting.</p> <p>The position in relation to claims, conciliation, and adjudications was noted.</p>
5.5	Family Accommodation Unit ("FAU")
	<p>An overview of the FAU project was provided to the Board. It was advised that the Board would receive an update in relation to the FAU at each future Board meeting.</p> <p><i>Richard Fitzpatrick, Ed McIntyre, Ed Vernon and Ronan Traynor left the meeting.</i></p>
6.0	Closed Session
6.1	[REDACTED]

6.2	
7.0	AOB
	There being no further business, the meeting was brought to a close.

Next Meeting: It was agreed by the Board that the next Board meeting would be convened on Wednesday, 10 April 2024 at 14.30hrs, or before then if required.


Chairperson