

**NATIONAL PAEDIATRIC HOSPITAL DEVELOPMENT BOARD  
("NPHDB" or the "Board")**

**Minutes of the NPHDB Board Meeting held on Wednesday, 14 February 2024  
From 14.30 to 17.00  
At NCH Boardroom, Block A, Herberton, St James's Walk, Rialto, Dublin 8,  
D08 HP97 and via MS Teams**

**Attendance (Board)**

Fiona Ross\* (Chairperson)  
Tim Bouchier-Hayes (Vice-Chairperson)  
Brian Keogh  
John Cole  
Alex White  
John McGowan  
Alan Seabourne  
Susan Bryson  
Michael Shelly  
Michael Barry  
Derek Moran  
Alan Moore

**Attendance (Other)**

David Gunning, Chief Officer  
Tom Morris, Commercial Director  
Phelim Devine, Project Director  
Richard Fitzpatrick, Director of Project Controls\*  
Ed McIntyre, M&E and Commissioning Director\*  
Ronan Traynor, Interim Finance Officer\*  
Elaine O'Rourke, Executive Support  
Bridget Gallagher, On behalf of HMP Secretarial Limited – Board Secretary  
Caitlin McNamara, On behalf of HMP Secretarial Limited – Board Secretary


*\*part of the meeting only*

<b>0.0</b>	<b>Quorum &amp; Chairperson</b>
	<p>It was noted that Ms Ross had been unavoidably delayed joining the meeting and Mr Bouchier-Hayes took the chair (the "<b>Chairperson</b>") in her absence. The Chairperson noted that a quorum, being five Board Members, was present and the meeting proceeded to business.</p>
<b>1.0</b>	<b>Declarations of Interest or Conflicts of Interest</b>
	<p>In accordance with Section 19 of Statutory Instrument 246/2017, the Board Members confirmed that there were no new declarations of interest or conflicts of interest to be disclosed.</p>
<b>2.0</b>	<b>Previous Minutes</b>
<b>2.1</b>	<b>Minutes of the Board Meeting on 10 January 2024</b>
	<p>The Board reviewed the minutes of the Board Meeting held on 10 January 2024 (the "<b>January Minutes</b>").</p> <p><b>IT WAS RESOLVED THAT</b> the January Minutes were approved for signature by the Chairperson.</p>
<b>3.0</b>	<b>Chief Officer Report</b>
	<p>The Chief Officer Report was noted, and the priority items discussed by reference to the Programme; Construction Updates; Risk; Commercial/Claims; Communications; and Stakeholder Engagement.</p> <p>The Board was advised that engagement with the Main Contractor continued throughout the period. The Board noted that this would be discussed in further detail later in the meeting.</p> <p>An update on the ER's determination of the compliance status of the Project programme was provided, and it was noted this matter was ongoing. The Board discussed the number of resources onsite in December and January.</p> <p>The position in relation to capital funding was noted, along with the extensive discussions held with key stakeholders in that regard.</p> <p>The Board was provided with an update on the NCH Car Park. [REDACTED] The Board noted that a comprehensive summary had been shared with the HSE in relation to the Car Park procurement process, and a further update would be provided at the next Board meeting.</p> <p>An update on the Family Accommodation Unit ("<b>FAU</b>") was provided to the Board. It was advised that the Executive team was working closely with the HSE in relation to such matters as the funding mechanism and sign-off. [REDACTED]</p> <p>The Board was advised that discussions were also commencing regarding a handover from NPHDB, once its obligations had been fulfilled at the end of the Project.</p>

	<p>The Board discussed and considered the risk dashboard.</p> <p>An update in relation to engagement taking place with the Design Team was provided.</p> <p><i>Fiona Ross joined the meeting and resumed the Chair.</i></p>
<b>3.1</b>	<b>Design and Quality Update</b>
	<p>The Board received an update on room inspections, NCRs and the position in relation to the consolidated issues list and RCP coordination.</p> <p>The Board discussed the quality and number of rooms being offered for inspection and the progress needed in this regard.</p> <p>The Board received an update on the NCR close out plan.</p> <p>It was noted that a review of the RCPs was currently underway, and an update would be provided to the Board in due course.</p> <p>The Board received an update in relation to the consolidated issues list.</p>
<b>4.0</b>	<b>Finance</b>
<b>4.1</b>	<b>Financial Results for December 2023</b>
	<p>The financial results in respect of December 2023 were discussed and noted by the Board.</p>
<b>5.0</b>	<b>Governance Matters</b>
<b>5.1</b>	<b>Finance, Audit and Risk Sub-Committee ("FARSC")</b>
	<p>The Board noted that the next meeting would be scheduled for 27 March 2024.</p> <p>The Board received an update on engagement taking place with the C&amp;AG. It was confirmed that all requested information was provided.</p>
<b>5.2</b>	<b>CQV Sub-Committee</b>
	<p>The Board received an update in relation to matters discussed at the most recent CQV Sub-Committee meeting.</p>
<b>5.3</b>	<b>Design Sub-Committee</b>
	<p>The Board noted that the next meeting of the Design Sub-Committee would be scheduled in due course.</p>
<b>5.4</b>	<b>Dispute Resolution Sub-Committee</b>
	<p>The Board received an update in relation to matters discussed at the most recent Dispute Resolution Sub-Committee meeting.</p> <p>The position in relation to claims, conciliation, and adjudications was noted.</p> <p><i>Richard Fitzpatrick, Ed McIntyre, and Ronan Traynor left the meeting.</i></p>

<b>6.0</b>	<b>Closed Session</b>
<b>6.1</b>	
<b>6.2</b>	
<b>6.3</b>	
<b>7.0</b>	<b>AOB</b>
	There being no further business, the meeting was brought to a close.

**Next Meeting:** It was agreed by the Board that the next Board meeting would be convened on Tuesday, 20 February 2024 at 14.00hrs.

  
Chairperson