

**NATIONAL PAEDIATRIC HOSPITAL DEVELOPMENT BOARD
("NPHDB" or the "Board")**

**Minutes of the NPHDB Special Board Meeting held on Wednesday, 27 May 2020
from 14.30 to 15.40
via electronic means**

Attendance (Board)

Fred Barry (Chairman)
Tim Bouchier-Hayes (Vice-Chair)
John Cole
Karl Kent
Anne Butler
Michael Shelly
John McGowan
Lorcan Birthistle

Attendance (Other)

Phelim Devine, Project Director
David Gunning, Chief Officer
Norman Craig, Commercial Advisor
Elaine O'Rourke, Executive Support
Ray Hunt, On behalf of HMP Secretarial Limited
– Board Secretary
Anthony Irvine, On behalf of HMP Secretarial
Limited – Board Secretary

Apologies

Liam Woods

1.0	Quorum & Chairman
	<p>The Chairman noted that a quorum, being five Board Members, was present and the meeting proceeded to business.</p> <p>It was noted that all Board members and attendees at the meeting were participating electronically in order to comply with guidelines in response to the COVID-19 pandemic, associated travel restrictions and work from home recommendations.</p>
2.0	Declarations of Interest or Conflicts of Interest
	<p>In accordance with Section 19 of Statutory Instrument 246/2017, the Board members confirmed that there were no new declarations of interest or conflicts of interest to be disclosed.</p>
3.0	Meeting Purpose
	<p>The Board reviewed the agreed actions of the Board Meeting held on 13 May 2020 in response to issues arising for the project from COVID-19.</p> <p>It was noted that this Special Board Meeting had been convened to discuss the progress of actions agreed at the last Board Meeting and to review subsequent continued engagement with the Main Contractor.</p>
4.0	Continued Engagement with Main Contractor
	<p>The Board was advised that meetings without prejudice had been held with the Main Contractor on the 12 May 2020 and 25 May 2020 to discuss the implications on the project of measures in response to COVID-19.</p>
4.1	Meeting 12 May 2020
	<p>The Board were provided with an update of the meeting held on 12 May 2020. It was noted that at that meeting the Main Contractor set out its view of the implications of the current COVID-19 crisis and the impact that it would have on time frames and cost estimates for the project.</p>
4.2	Meeting 25 May 2020
	<p>The Board were provided with an update of the meeting held on 25 May 2020. The purpose of the meeting was to discuss the potential reopening of project sites.</p> <p>It was noted by the Board that the Main Contractor in reference to the COVID-19 closures of the Tallaght and NCH sites had no current plan at that date for the reopening of the NCH site. An update was provided in relation to concerns relayed by the Main Contractor regarding additional risks and costs arising from COVID-19 for the project.</p>

5.0	[REDACTED]
	[REDACTED]
	[REDACTED]
	[REDACTED]
6.0	[REDACTED]
	[REDACTED]
7.0	Communications Strategy
	An update was provided to the Board in relation to the development of a communication strategy to reflect the evolving position regarding the project in response to COVID-19.
8.0	Any Other Business
	<p>The Board was briefed in relation to the on-going analysis of the revised programme submitted by the Main Contractor.</p> <p>An update was provided to the Board advising that, based on information available, approximately 95% of construction sites countrywide had re-opened, and that the construction industry had been broadly engaging with employers in relation to the re-opening of sites and measures in response to COVID-19 challenges.</p> <p>An update was provided in relation to the re-opening of other construction sites with which the Main Contractor was involved in.</p> <p>[REDACTED]</p> <p>IT WAS RESOLVED that the executive proceed on the basis proposed and presented at the meeting.</p>

Next Meeting:

Wednesday 10 June 2020 at 14.30hrs – location to be confirmed



Fred Barry
Chairman