

MINUTES OF MEETING

Meeting	Project Monitoring Committee
Date	27th April 2017
Time	18.30hrs
Venue	Boardroom

Present

Name	Company	Initial
Bruce Philips	Dublin City Council South Central Area	BP
Peter Finnegan (Facilitator)	Dublin City Council South Central Area	PF
Cllr Pat Dunne	Dublin City Council South Central Area	PD
Cllr Criona NiDhálaigh	Dublin City Council South Central Area	CNiD
Daniel Watkins	Resident's Representative	DW
Mary Kearney	Resident's Representative	MK
Brenda Meehan	Resident's Representative	BM
Mick Green	National Paediatric Hospital Development Board	GM
Rhonda Evans	National Paediatric Hospital Development Board	RE
Elaine O'Rourke	National Paediatric Hospital Development Board (minutes)	EOR

Apologies

Cllr Tina McVeigh	Resident's Representative	TMcV
George Ray	Resident's Representative	GR
Cllr Rebecca Moynihan	Dublin City Council South Central Area	RM

No.	ITEM	DESCRIPTION/ACTION	OWNER
1.0	Apologies	Apologies received from Cllr Tina McVeigh, George Ray and Rebecca Moynihan	
2.0	Agree the minutes of last meeting	Minutes from meeting of 2 nd March 2017 were agreed and approved.	
3.0	Matters arising/ Action Items	<ul style="list-style-type: none"> Action Item 21 – There was some confusion as to which entrance this item referred to. It was agreed that DCC will request update from SJH in relation to the hoarding at the MISA building and when it might be taken down. MG to check with BAM if they have requested an 	Action 21 updated: DCC/NPH

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		<p>extension of time for using the compound beside the MISA for the NCH project for BAM site offices.</p> <ul style="list-style-type: none"> • There was a discussion regarding the turnstile that was installed beside the hoarding near MISA. MG explained that the turnstile was installed for NPH staff based in Herberton office. Residents reported a rise in parking around the Rialto area. PF gave an update on recent DCC modifications for parking made by DCC in the area. Committee representatives to talk to DCC to prioritise any parking applications submitted from local residents and to check if it is possible to extend the area to be included in the premium parking rates band. • PF and BP to talk to the DCC community section to request a sign is put up at Ceannt Fort for Residents parking only and also for a yellow box outside the estate. • There was a request for an update on the Mobility Management plan from SJH. • Action Item 25 – MG updated the committee that Vibration Experts have confirmed that ground works should not set off alarms but if it should happen then Residents should contact the Helpline and it will be reviewed further. 	<p>Action 28: DCC</p> <p>Action 29: DCC</p>
4.0	<p>Update from NPH on Project/ Upcoming works /Timelines</p>	<ul style="list-style-type: none"> • Hospital 7 is more than 50% demolished at this stage and should be completely down in the next two weeks. There were 2 minor breaches on dust limits detected by the monitors inside the boundary of SJH site, there were no breaches on the residential side. BAM immediately stopped works and have now increased the watering down during demolition. They have also increased the watering down of roads around the site. DW and MK commented that the levels of dust on their windows and cars has increased. MG will further review dust levels with BAM and the issue of window cleaning. • The last buildings at the SRC entrance to the site will be cleared from demolition in mid May with the site being fully cleared by the end of June. • Contract signing for the main contract will take about 3 to 4 weeks so the main contract works should start in mid June. Notification will be sent to residents before the works start. • When BAM have been formally appointed a full review of communications for residents will take place. • There was a query raised in relation to excavations and traffic management on site – the committee will be updated on this after BAM have been formally appointed. 	<p>Action 30: NPH</p>

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5.0	Independent Technical Advisor (ITA)	<ul style="list-style-type: none"> • It was confirmed that the Residents preferred ITA is Atkins and the committee confirmed its approval of this appointment. • MG updated the committee on the process for appointment. Atkins will now be invited into Herberton to review the relevant documentation and familiarise themselves with the project. They will be invited to the next meeting to update the committee. 	Action 31: NPH
6.0	Community Facilitator Appointment	<ul style="list-style-type: none"> • Billy Murphy is the proposed candidate for the Community Facilitator position. • RE queried the scope of work that was submitted by Billy Murphy which was much wider than originally envisaged. • MG stated that it was never envisaged that the weekly hours would be as much as quoted. • DW stated that a sub-structure is required in relation to the various residents associations to ensure that all communications are issued properly and he felt it should be the job of the Community Facilitator to co-ordinate this. • RE to meet with TMcV to review the scope. The committee agreed that once the revised scope was agreed the appointment could be confirmed ahead of the next meeting. 	Action 32: NPH/Residents Rep
7.0	Update on Zonal Mapping	<ul style="list-style-type: none"> • All information has now been given to Future Analytics. • RE to follow up on progress with TMcV. It was agreed that a deadline of the end of May should be given to Future Analytics for completion of project and that they will be invited to the next meeting. 	Action 33: NPH/Residents Rep
8.0	Communications /Residents Feedback Update	<ul style="list-style-type: none"> • There was a minimal amount of activity on the residents helpline, which included: <ul style="list-style-type: none"> ➢ Calls received in relation to DCC works on Rialto bridge. These works were undertaken on a Sunday and went on until after 11pm. ➢ Calls in relation to the late night works by SJH on the paving/asphalt which caused noise issues late at night. • MG confirmed that there will be some ESB works progressing for 1 day in May (date to be confirmed) on Mount Brown. Residents will be given advanced notice. • PF/BP will check with DCC regarding Sunday working permits and acceptable hours of work. 	Action 34: DCC

No.	ITEM	DESCRIPTION/ACTION	OWNER
9.0	AOB	<ul style="list-style-type: none"> • Concerns were raised by O'Reilly Avenue residents in relation to possible movement to houses since the walls to the backs of the houses were removed. • It was confirmed that surveyors visited the houses as soon as possible after the call was reported to assess the cracks and tell tales were placed on the houses. A report and recommendation of works required will be received on 28th April 2017 and NPH will continue to liaise with the residents. • Community Benefits – The NPHDB community benefits manager will be invited to the July meeting to update the committee on ongoing initiatives. • MG presented an update to the committee on planning conditions that were fulfilled before enabling works commenced on site. • PF/BP to check with DCC if the documents that were submitted by NPHDB to meet the planning conditions can be made available on the DCC website. 	<p>Action 35: NPH</p> <p>Action 36: DCC</p>
	Next Meeting	The next meeting will take place in the NPH Herberton Office on 1 st June 2017 at 6.30pm.	

Distribution **Attendees**
Apologies
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